

PRE-OPERATIONAL VISIT WORKSHEET

Site Name: _____ Site No: _____

Site Address: _____

Site Phone Number: _____

Site Contact: _____

Type of Site (check appropriate type):

_____ Recreation Center	_____ Park
_____ School	_____ Residential Camp
_____ Church	_____ Play Street
_____ Playground	_____ Other
_____ Settlement House	

Estimated number of children the site could serve: _____

Estimated number of needy children in area: _____

Estimated number of personnel needed to adequately control the food service: _____

Is another site needed in this area?(Circle) Yes No

Are the present facilities adequate for an organized meal service?(Circle) Yes No

If answer is no, comments: _____

For the estimated number of children, does the site have: (Check Yes or No)	Yes	No
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Shelter for inclement weather?	_____	_____
Adequate cooking facilities (if applicable)?	_____	_____
Adequate storage for prepared or delivered food?	_____	_____
Storage space for records at a site?	_____	_____
Adequate refrigeration?	_____	_____
Access to a telephone?	_____	_____

What types of organized activities are possible or planned at this site?

Improvements or corrective actions needed before site operates:

Monitor's Signature

Date